

Meetings 101 for Committee Chairs

<p>Quorum resources</p>	<p>Robert's rules of order</p> <ul style="list-style-type: none"> - Information School Library Reference 328.1 R54r10 - Memorial Library Reference Stacks, JF515 R692 2000 <p>Robert's rules for dummies, Memorial Library JF515 J44 2005</p>
<p>Wisconsin Open Meetings Law</p>	<p>Wisconsin statute: docs.legis.wisconsin.gov/statutes/statutes/19/V/81</p> <p>Compliance guide (2019): doj.state.wi.us/sites/default/files/office-open-government/Resources/OML-GUIDE.pdf</p> <p>UW-Madison Office of Legal Affairs: https://legal.wisc.edu/open-meetings/</p> <p>UW System page: wisconsin.edu/general-counsel/legal-topics/open-meetings-law/</p>
<p>Posting meeting notices (options)</p>	<p>Office of the Secretary of the Faculty: secfac.wisc.edu/committees/generate-a-meeting-notice/</p>
<p>Conference calling on VOIP</p>	<p>kb.wisc.edu/helpdesk/page.php?id=76032</p> <p>kb.wisc.edu/page.php?id=79867</p>